

| Scottish Library & Information Council | | |
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| Board Meeting Minute | | |
| Date: | 22 June 2022 | |
| Time: | 1.00pm | |
| Location: | Online via Zoom | |
| Present: | Ian Ruthven (Chair), Richmond Davies, Jill Leishman, Lindsay McKrell, Anna McInnes, Kathleen Milne, Robin Prior, Amina Shah, Maisie Smith, Alison Stevenson, Robert Sullivan, Craig Vickery In attendance: Pamela Tulloch (CEO); Lindsey Henderson, Marion Kunderan | |
| Apologies: | Gary Cameron, Jonathan Tait | |
| Declaration of interest: | There were no declarations of interests. | |
| Agenda items | | Actions |
| 1 | Welcome and introductions The Chair opened the meeting and thanked Board members for attending online. The Chair welcomed the new Chair of APLS to the Board and noted that there is a new Chair of SCURL. | IR |
| 2 | Apologies - Noted above. | |
| 3 | Declaration of Interest - Noted above. | |
| 4 | Approve minute of previous meeting –23 March 2022 The minute was approved. | |
| 5 | Review of actions from previous meeting – 23 March 2022 The SLIC CEO and Chair of the Funding Sub-committee have had discussions about how to involve the wider board in the grant award process. A proposal will be shared at the September Board meeting. The Collective Force for Health and Wellbeing film has been circulated. A final version featuring the Chief Medical Officer has now been received and will be shared. | PT/AS PT |
| 6 | Finance Update The Treasurer reported on the financial position. The core grant from Scottish Government has now been confirmed. The Board noted the update. Risk Register | CV |

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| | <p>The Risk Register was reviewed, and no new risks identified. It was noted that consideration should be given to removing items 1.1 and 1.2 which relate to Covid-19 working arrangements and financial impacts.</p> <p>As a result of Covid-19, SLiC is reviewing its operational model. The Board invited the CEO to circulate a report with options and recommendations.</p> <p>The Board noted the update.</p> | PT |
| 7 | <p>Funding Subcommittee Update</p> <p>The Chair of the Funding Sub-committee updated the meeting with recent activity. There were no Funding Panel meetings since the last Board meeting.</p> <p>John Lewis Circular Future fund – an update will be provided at the September Board meeting.</p> <p>The Board noted the update.</p> | AS |
| 8 | <p>Staffing and Remuneration Committee</p> <p>The Chair of the S&R Committee highlighted ongoing discussions across a number of key areas including staff appraisal framework, future working arrangements, review of recruitment processes and staff attendance at future committee meetings.</p> <p>SLiC to programme meetings with the S&R Committee for 2022 and nominate staff members to attend.</p> <p>The Board noted the report.</p> | RS |
| 9 | <p>CEO Update</p> <p>The CEO updated the meeting with recent activity within the organisation, notably the ongoing work around the implementation of the new public library strategy and the success of the Keep the Heid and Read campaign which saw engagement from the entire membership.</p> <p>The Head of Programme updated the meeting on Digital Champions, Co-working Hubs and the John Lewis Circular Future Funded project: Lend & Mend. The Head of Programme thanked the Board for the introductions that they have made in relation to this project.</p> <p>The Board noted the update.</p> | PT |
| | <p>Sectoral Reports</p> <p>APLS</p> <p>The Chair of APLS updated the meeting on the activity from APLS. Public libraries are continuing to flex and adapt, visitor numbers are slowly increasing with the reintroduction of</p> | LMcK |

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| 10 | <p>activities.</p> <p>CDN The Chair continues to encourage members to share best practice. Progress for the sector is reflected in the fact it now meets regularly and common issues are being discussed.</p> <p>NLS The National Librarian and CEO of NLS spoke to the report of recent activity and engagement. Work continues on both EDI and Climate Action Plans. A PHD student is being recruited to gather evidence of the impact of libraries.</p> <p>SCURL The Board noted the report. The Chair thanked the representatives for the reports.</p> | <p>JL</p> <p>AS</p> |
| 11 | <p>Any other competent business</p> <p>The CEO updated on SLiC's new Media Relations agency. Following a tender process 3X1 have been appointed. An introductory report outlined the media support offered to the Board in the event they are directly contacted by the press to speak about libraries.</p> <p>The Board noted the report.</p> <p>There are currently vacancies on the Board which will be recruited over the summer. The Chair asked that the recruitment information be shared.</p> <p>Calls for nominations for the SLiC award will launch in August. There will be two awards this year:</p> <ul style="list-style-type: none"> • Library Service Excellence • Library Project Excellence | <p>PT</p> |
| 12 | <p>Next meeting</p> <p>14th September 2022, Venue TBC</p> | |