

<b>Scottish Library &amp; Information Council</b>	
<b>Board Meeting Minute</b>	
Date:	24 <sup>th</sup> March 2021
Time:	1.00pm
Location:	By video conference
Present:	Ian Ruthven (Chair); Gary Cameron; Fiona Dakers; Anna McInnes; Harry Mulvey; Peter Reid; Penny Robertson; Robert Ruthven; John Scally; Alison Stevenson; Andrew Olney; Rachel Stewart; Robert Sullivan  In attendance: Pamela Tulloch (CEO); Lindsey Henderson, Jim McLaggan
Apologies:	Hazel Hutchison; Jonathan Tait; Robin Prior
Declaration of interest:	There were no declaration of interests.
<b>Agenda items</b>	
<b>Actions</b>	
1	<b>Welcome and introductions</b>  The Chair opened the meeting and thanked Board members for attending. It was noted that this meeting marked one year of virtual meetings.
2	<b>Review of actions from previous meeting – 16 September 2020</b>  The Treasurer has circulated financial updates to the Board.  The Board met and approved the annual report and accounts.  The necessary paperwork was completed and returned to Rathbones. An investment account has been opened.  The updated Memorandum & Articles of Association were approved by the membership at the AGM. The document has been lodged with Companies House and OSCR.  Work to mark the 30 <sup>th</sup> Anniversary of SLIC is ongoing.  The SLIC strategy was progressed as requested.
3	<b>Approve minute of previous meeting –16 September 2020</b>  The minute was approved.

4	<p><b>Finance Update</b></p> <p>The Treasurer reported on the financial position. Despite the difficult year due to COVID-19, the organization has managed well over the period.</p> <p><b>Risk Register</b></p> <p>The Risk Register was reviewed and no new risks identified. Monitoring of appropriate actions to mitigate risks is ongoing and no changes are reported.</p> <p>The Board noted the update.</p>	HM
5	<p><b>Membership Subscriptions</b></p> <p>The Treasurer requested that in recognition of the difficulties many organisations had faced over the past year, subscription rates for members should be held at the current level.</p> <p>The Board agreed the recommendation.</p>	HM
6	<p><b>Funding Panel</b></p> <p>The chair of the Funding Panel advised that since the last meeting the group had met and approved bids for:</p> <p>PLIF</p> <p>Six bids totaling £200,220. These were in Fife, Inverclyde, North Ayrshire, South Lanarkshire, Western Isles and Glasgow</p> <p>SLIF</p> <p>13 bids totaling £100,000. These covered schools from the Shetlands to North Ayrshire.</p> <p>IDF</p> <p>Four IDF bids funded this year and these totaled £24,600. These were from a Higher Education, two Further Education and a partnership bid between NLS and three local authority library services.</p> <p>The Board noted the update.</p>	AS

7	<p><b>Staffing and Remuneration Committee</b></p> <p>The Chair of the Staffing and Remuneration Committee advised that they had met with the CEO to consider items of an urgent nature. These were:</p> <p>Strathclyde Pension Fund had indicated a change to funding arrangements and follow discussion with the Treasurer it was agreed to make the necessary changes.</p> <p>The Public Sector Pay Award for 2021/22 has been announced and it was agreed that as SLiC follows this agreement the award should be applied from 1<sup>st</sup> April 2021.</p> <p>Operating model for SLiC will be reviewed in advance of any return to the office by staff to ensure that it is fit for purpose. Work will be carried out to update and the S&amp;R Committee will review in due course.</p> <p>A discretionary holiday award of 3 days, pro rata, for staff in recognition of the challenges of the past year and their efforts to support the organisation be made.</p> <p>The Board agreed the report.</p>	RS
8	<p><b>Nominations Panel</b></p> <p>The Chair advised the Board that recruitment for new Board members will commence in June. Board members were asked to make any suitable candidate aware of the opportunity.</p> <p>The Board noted the report.</p>	IR
9	<p><b>SLiC Award</b></p> <p>The CEO reported that as part of the 30<sup>th</sup> Anniversary celebration it was proposed to initiate an award for library services. The award would seek nominations for library teams rather than individuals. The Award will be judged by an independent panel with the winner announced at the AGM.</p> <p>Following discussion the Board agreed that this was an excellent way to recognise the excellent work of library services in all sectors.</p> <p>The Board agreed the report.</p>	PT

10	<p><b>CEO Update</b></p> <p>The CEO advised that SLIC has continued to liaise with the government to contribute to the guidance and advice given during the ongoing pandemic.</p> <p>SLIC administered awards under the government funds for PLIF and SLIF and the organisation’s IDF fund.</p> <p>SLIC continues to work with a range of partners including the BBC Scotland, Creative Carbon Scotland and Aspen.</p> <p>The Board noted the report and update.</p>	PT
11	<p><b>Sectoral Reports</b></p> <p><b>APLS</b></p> <p>The pandemic has meant that libraries remain closed to the public however a great deal of work by staff has enabled the public to access online material and “click and collect” services.</p> <p>A working group is meeting to plan for re-opening of physical spaces when possible.</p> <p><b>CDN</b></p> <p>The new national #ChooseCollege campaign started on Monday 8 March and will end Friday 16 April. The aim of the campaign is to highlight the importance of Scotland’s colleges and encourage potential students to – Choose College</p> <p><b>NLS</b></p> <p>There have been a number of successful projects delivered recently and these have received considerable media coverage including filming at the Kelvin Hall by the BBC.</p> <p>The purchase of e-books during the pandemic has shown a 300% increase against the previous year giving greater access to users during the closure of facilities.</p> <p><b>SCURL</b></p> <p>Progress on Shared Services funded by SLIC’s IDF has been delayed by the pandemic but work to review the business plan is taking place.</p> <p>Work to support the sector throughout lockdown has been continuing through a number of meetings to support discussion and collaboration.</p> <p>The SCURL AGM and Showcase will take place in June and be open to the wider membership.</p> <p>The Chair thanked the representatives for the reports.</p>	

12	<p><b>Any other competent business</b></p> <p>There was no other business.</p>	
13	<p><b>Next meeting</b></p> <p>23 June 2021 - online</p>	