

Scottish Library & Information Council		
Board Meeting Minute		
Date:	23 June 2021	
Time:	1.00pm	
Location:	By video conference	
Present:	Ian Ruthven (Chair), Gary Cameron, Fiona Dakers, Anna McInnes, Harry Mulvey, Andrew Olney, Robin Prior, Peter Reid, Penny Robertson, Robert Ruthven, Alison Stevenson, Jonathan Tait, Rachel Stewart; Robert Sullivan Observer: John Coll In attendance: Pamela Tulloch (CEO), Jim McLaggan	
Apologies:	John Scally	
Declaration of interest:	There were no declarations of interests.	
Agenda items		Actions
1	Welcome and introductions The Chair opened the meeting thanking Board members for their attendance.	
	Review of actions from previous meeting – 24 March 2021 The agreed pay award was implemented on 1 st April 2021 All other actions will be updated in agenda items.	
	Approve minute of previous meeting –24 March 2021 The minute was approved.	
5	Finance Update The Treasurer reported income was slightly up on budget which together with savings made resulted in a small surplus for the first two months of the financial year. Work with the accountant and auditor is ongoing and the final accounts will be completed for Board approval at the next meeting.	HM

	<p>Risk Register</p> <p>The Risk Register has been reviewed and no new risks identified. As COVID restrictions are lifted any risks associated with a return to office working will be identified.</p> <p>The Board noted the update.</p>	
	<p>30th Anniversary</p> <p>Board Member, Penny Robertson, has compiled 9 video interviews with various individuals who have been part of the organisation's history. These will be added to the SLiC YouTube channel and promoted over the coming months.</p> <p>Board Member, Professor Peter Reid, has researched and written a history of the organisation which will be published on the SLiC website.</p> <p>The Chair thanked both for all their work.</p>	
	<p>Staffing and Remuneration Committee</p> <p>The Committee chair advised that the committee had met and gave the Board an update on the actions agreed.</p> <p>The proposed statement adopting the Scottish Government's Fair Work First programme was agreed by the Board.</p> <p>The extension of the Digital Training Project Manager contract and recruitment of a Grants Officer had been approved.</p> <p>The staff handbook and any policies required for changes to working arrangements following a post COVID return to the office will be reviewed and prepared as necessary.</p> <p>The Board noted the update.</p>	<p>JMcL</p>
	<p>Nominations Panel</p> <p>The Chair advised the Board that the recruitment process for new Board members had commenced. The process will close on 31st July and expressions of interest should be made to the CEO.</p> <p>The Board noted the update.</p>	<p>ALL</p>

	<p>CEO Update</p> <p>The CEO highlighted the work SLIC has been doing to support the membership during lockdown and has also advised the Scottish Government on the guidance being prepared.</p> <p>Work to draft the new Public Library Strategy is nearing completion and the document will be launched in the coming months.</p> <p>With COP26 in Glasgow later this year, SLIC has been working with a range of partner organisations on related projects. These include a children’s writing competition which librarians will judge with BBC Scotland, Climate Beacons projects in partnership with Creative Carbon Scotland and Climate Conversations in collaboration with Museums and Galleries Sxcotland.</p> <p>The Chair thanked the CEO and staff at SLIC for the work they have done to support the sector and wider community during the COVID pandemic.</p> <p>The Board noted the report.</p>	PT
11	<p>Sectoral Reports</p> <p>APLS</p> <p>The close working arrangements between SLIC and public libraries across the country was highlighted.</p> <p>It has been a difficult time for the sector with areas across the country in different levels of lockdown, but services have been able to offer PC access which has seen significant uptake.</p> <p>CDN</p> <p>Copyright training has been prepared for the sector and will be made available in the near future.</p> <p>The sector is waiting on guidance from the Scottish Government’s COVID Recovery Group which will allow plans to be made.</p> <p>NLS</p> <p>The NLS is open for visitors but has reduced services for visitors.</p> <p>The NLS map website is one of the most popular resources and has been recently updated to take account of user feedback.</p>	

	<p>Film Hub will have films available from October to be shown at venues if requested.</p> <p>SCURL</p> <p>Work has been carried to ensure best value by centralised subscription purchasing and management.</p> <p>The first SCURL online conference was a great success and consideration is being given to maintain it as a n online event to allow greater access.</p> <p>The Chair thanked the representatives for the reports.</p>	
12	<p>Any other competent business</p> <p>There was no other business.</p>	
13	<p>Next meeting</p> <p>15 September 2021</p>	