

|  |  |
| --- | --- |
| Innovation and Development Fund Final Report |  |

***Project Details***

|  |  |
| --- | --- |
| Institution |  |
| Project Title |  |
| Please provide contact details for the project manager(name and email) |  |

1. ***Background***

|  |
| --- |
|  |

1. ***Objectives***

|  |
| --- |
|  |

1. ***Scope***

|  |
| --- |
|  |

1. ***Activities and Outcomes***

|  |
| --- |
|  |

1. ***Impact, Evidence and Evaluation***

|  |
| --- |
|  |

1. ***Project management, reporting and monitoring issues***

|  |
| --- |
|  |

1. ***Quality management issues***

|  |
| --- |
|  |

1. ***Staffing issues***

|  |
| --- |
|  |

1. ***Financial issues***

|  |
| --- |
|  |

1. ***Sustainability issues and transferable solutions***

|  |
| --- |
|  |

***Declaration***

|  |
| --- |
| The information provided in this final report is correct to the best of my knowledge **Project Manager**  |
| Name  |  | Signature |  |
| Position  |  | Date  |  |

**Head of Library Service or equivalent (if different from above)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  |  | Signature |  |
| Position  |  | Date  |  |